

PEFORMANCE AND RESOURCE MANAGEMENT SUB (POLICE) COMMITTEE

OUTSTANDING REFERENCES

No.	Meeting Date & Reference	Action	Owner	Status
1.	7/9/2016 Item 11 Workforce Plan	Chairman requested that the final version be submitted to the November Sub Committee	Police	Complete- This is on the agenda for the February meeting.
2.	30/11/2016 Item 4 Outstanding References (Workforce Plan)	Chairman to circulate the note on the next steps towards producing the Workforce Plan to the Sub-Committee Members	Town Clerk	Complete- Town Clerk circulated e-mail to Members on 01/12/2016.
3.	30/11/2016 Item 5 Internal Audit Update Report	Chairman requested that the up to date figures in respect of SOPs with reviews outstanding be circulated. The PMG had seen the revised figures.	Police	Complete- An update was sent to Members in an interim note which was circulated to members on the 17 th January 2017.
4.	30/11/2016 Item 5 Internal Audit Update Report	Chairman wanted the amber and red recommendations specified in the main body of the Internal Audit Report going forwards.	Chamberlain	On-going- No further recommendations have been agreed with the Police to date.
5.	30/11/2016 Item 5 Internal Audit Update Report	Chairman requested an update on the recommendations from the audits completed on Standard Operating Procedures.	Police	Complete- This was included in the interim note which was circulated to members on the 17 th January 2017.
6.	30/11/2016 Item 5 Internal Update Report	Chairman requested an update on the PBX telecoms recommendations in consultation with IT	Chamberlain	On-going- No date of implementation has yet been set. The phone system is now being managed

				by PSD.
7.	30/11/2016 Item 5 Internal Audit Update Report	Chairman requested dates for completion be given as part of the updates for all audit recommendations in Appendix 2.	Chamberlain	Complete- Dates have been added to Appendix 2 as requested.
8.	30/11/2016 Item 6 City of London Domestic Abuse Action Plan	Chairman requested that updates on the action plan items shown to be completing in 2016 be circulated to the Sub-Committee.	Police	Complete- the updated DA action plan was circulated with the interim note to Members on the 17 th January 2017.
9.	30/11/2016 Item 7 2 nd quarter performance against measures	Chairman requested that the Police look into breaking down the statistics on victim-based vs. non victim-based ASB.	Police	Complete- A breakdown of ASB incidents is appended to the Q3 Performance Report on the agenda- However, it is currently not possible to breakdown into victim based and non victim based owing to the structure of the CAD.
10.	30/11/2016 Item 7 2 nd quarter performance against measures	Chairman requested the Commissioner look into regional/national figures to compare effectiveness of CoLP efforts on tackling cyber-crime	Police	Complete- this will not be possible and the rationale for this was outlined in the interim note sent out to Members on the 17 th January 2017.
11.	30/11/2016 Item 7 2 nd quarter performance against measures	Chairman requested that either quarterly or six monthly trend data for performance measures are included in future reports to track short term trends in performance.	Police	Complete- Is included in performance report to Sub where available.

12.	30/11/2016 Item 7 2 nd quarter performance against measures	Chairman requested that graphs be produced in colour for electronic use.	Police.	Complete- Formatted in colour for this Sub Committee.
13.	30/11/2016 Item 8 HMIC Inspection Update	The Commissioner noted that HMIC were satisfied that the CoLP were now fully compliant with the Best Use of Stop and Search Scheme.	Police	Complete- this was included in the interim update note circulated to Members on the 17 th January 2017 attaching a copy of letter received from HMIC.